



**OPERATIONS ATTENDANT - SOUTH COWICHAN FACILITIES
FACILITY AND TRANSIT MANAGEMENT DIVISION
(TEMPORARY FULL TIME POSITION – UP TO 9 MONTHS)**

Position: The Facility and Transit Management Division of the Cowichan Valley Regional District is seeking an Operations Attendant for a temporary full time position up to 9 months in duration. Reporting to the South Cowichan Facility Coordinator and supervised by the Operations – Lead Hand, the Operations Attendant is responsible for performing a variety of routine tasks related to the operation and maintenance of facility, operational equipment and machinery. A working knowledge of ice making and cleaning procedures are required. It is anticipated the Successful Applicant will start in this position on October 20, 2017.

Qualifications: Secondary school graduation or the equivalent combination of education, training and experience; Power Engineer Class 5 with refrigeration endorsement, Refrigeration Operator or Ice Facility Operators Certificate; a First Aid Level 1 with CPR certificate and a valid Class 5 BC Driver's License. One (1) year equivalent experience as an operations attendant, or the equivalent combination of education, training and experience. Trade certificate would be an asset. Working knowledge of: current ice making equipment, HVAC systems, boilers, plumbing, painting, cleaning routines, materials and equipment; safety routines, facility mechanical systems, facility repairs and maintenance, and grounds equipment/basic vehicle maintenance. The successful applicant will possess the ability to: establish and maintain working relationships; communicate effectively both verbally and in writing; keep abreast of provincial requirements and standards; perform a variety of tasks with limited supervision; and be self-directed and motivated.

Hours of Work: This position works 40 hours per week on a rotating shift basis. Due to the nature of the work, it will be necessary to work a variety of shifts including days, nights, and weekends. Days off will change with the rotating schedule. The rotating shifts may be subject to change to meet operational requirements.

Salary: This temporary full time union position (CUPE Local 358) has a salary range in three steps commencing at \$27.99-\$28.77-\$29.62 per hour (2016 rates).

Applications: Qualified applicants are invited to submit a letter of application and a resume prior to 4:30 p.m. on **September 20, 2017** quoting **KPRC17084-E** in either MSWord or pdf format to the Human Resources Division at hr@cvrld.bc.ca or to 175 Ingram Street, DUNCAN BC V9L 1N8, or by fax to 746-2522

Note: Testing may be required during the interview process. Testing will be based on the knowledge, skills, abilities and qualifications outlined in the job description.

Date posted: August 30, 2017